



MUNIS[®] System Administration / Audit Trail and AIX

Presented by PSST University

6 CEU Hours Leadership Hours CPA CEU Hours KDE Cert #FO- pending EILA – pending	Prerequisites: None	Course Times 9 AM – 4 PM	Who should attend: Staff responsible for controlling user's access to MUNIS and who need to use the AIX operating system.
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Class Description:

This class will provide the System Administrator with the ability to perform the daily functions on the RS6000. Upon completion of this class participants will have the confidence to execute the tasks below. The participant will also be trained in the many aspects of MUNIS's System Administration capabilities, including the extensive audit trail tracking and reporting.

- **Setting up and configuring users**
 - Edit user profiles
 - Assigning and resetting passwords
- **Administering Printers**
 - Creating and disabling a print queue
 - Cancel print job
 - Cancel print job or check job status
- **Troubleshooting and Common Commands**
 - Users unable to access MUNIS
 - System slow
 - Determine IP addresses for a station/RS6000
 - System backup methods
 - Restart Daemon
 - Reestablish Informix connection
 - Transferring files from the RS6000 to a station
- **Learn System Management Commands**
 - Kill a process and any connected processes
 - Display file systems and disk usage
 - Produce system activity reports
 - Determine who is logged onto the system
 - Display your login name
 - Print the working directory
 - Changing passwords
 - Display file content on the screen
- **MUNIS System Administration**
 - MUNIS menu security
 - Adding and deleting users
 - Modify user rights and login privileges
- **Audit Trail**
 - Understanding audit trails
 - Deleting audit trails
 - Processes included
 - Information tracked

To request a class at your district contact Belinda McDermott at 1-800-488-7395 or email belindam@psst.com